

BNSF RAILWAY COMPANY - BOXCAR UNLOADING/SAFETY CHECKLIST

Destination Facility	Consignee	Unloading Date/Time
Car No.	P. O. No.	Unloader

Type of Car: ☐ Load Divider ☐ Cushioned Box ☐ Plain boxcar ☐ Hi-Cube Reefer load unit running: ☐ Yes ☐ No Unit Temp. _____ Comments: _____	Car Specs: IL _____ IW _____ IH _____ Plug or Slide door – opening _____
Type of Product: _____	Seal nos. removed _____ Barrier Seals R-Side _____ ☐ Yes L-Side _____ ☐ No
Car door to be used for Unloading: <u>L-Side</u> <u>R-Side</u> ☐ Yes ☐ No ☐ Yes ☐ No	

SAFETY INSPECTION: Before opening the exterior doors of a railcar, perform the following inspection and check off OK or NOT OK for each item. Use a flashlight for interior inspection. If any item is NOT OK, consult with your supervisor before continuing.

1. Exterior Door Inspection:

Hangers ☐ OK ☐ Not OK	Tracks ☐ OK ☐ Not OK
Rollers Operate ☐ Yes ☐ No	Door Stops ☐ OK ☐ Not OK
Condition of door faces/any holes in doors: L-Side ☐ Yes ☐ No R-Side ☐ Yes ☐ No	
Comments: _____	

2. Open the exterior door just enough to inspect doorway lading. If load is intact and lading is not leaning into inside door face, fully open the door, and install the dock plates.

Load packing list recovered: ☐ Yes ☐ No

Condition of load in doorway:

Lading in proper alignment: ☐ Yes ☐ No Comments: _____

Any sign of doorway wet damage: ☐ Yes ☐ No Comments: _____

Full view photos taken of load in doorway area: ☐ Yes ☐ No

Type of dunnage used in doorway _____ Condition ☐ OK ☐ Not OK

Doorway air bags intact & in place: ☐ Yes ☐ No Displaced ☐ Yes ☐ No Deflated ☐ Yes ☐ No

Interior bulkhead doors:

Locked in straight vertical alignment:	A-end door ☐ Yes ☐ No	B-end door ☐ Yes ☐ No
Air-Pak floater panel extended to load:	A-end door ☐ Yes ☐ No	B-end door ☐ Yes ☐ No

Condition of load in A-end: Photos taken ☐ Yes ☐ No

Stacks in alignment, dunnage still in place ☐ Yes ☐ No Comments _____

Condition of load in B-end: Photos taken ☐ Yes ☐ No

Stacks in alignment, dunnage still in place ☐ Yes ☐ No Comments _____

Immediately report any damage to destination carrier.

When car is empty, completely remove all dunnage material, lock in straight alignment interior bulkhead doors and fully close (and secure) exterior sliding or plug doors.

Car Unloader's Signature	Date/Time	Supervisor's Signature	Date/Time
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